



Outreach Inclusion Worker – Person Specification

The person taking on the role of Outreach Inclusion Worker will be very special, the Trustees have spent some time thinking about the main qualities that the Outreach Inclusion Worker will have:

(E = Essential, D = Desirable)

	Qualities, Knowledge and Experience:	E/D:	How we will check:
1	Committed to the values and principles of Valuing People Now – rights, independence choice and control.	E	* app. form * present * interview
2	Experience and understanding of working with People with Learning Disabilities.	E	* app. form * present * interview
3	Well organised and efficient, good at administration and record-keeping.	E	* app. form * interview
4	A pro-active, 'can-do' approach to the work, able to make things happen with a creative approach.	E	* app. form * present * interview
5	Trustworthy and reliable, with an open and friendly approach.	E	* app. form * interview
6	Good time management, able to get things done on time (a good time keeper).	E	* app. form * interview
7	Excellent oral skills, able to speak publicly and empower people with learning disabilities to do so.	E	* app. form * interview
8	Excellent communication skills, able to work with a range of people, including those with complex needs.	E	* app. form * interview



The Lescudjack Centre Penmere Close
Penzance Cornwall TR18 3PE

Registered Charity Number: 1108093

Continued: Outreach Inclusion Worker – Person Specification

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9	Able to use a range of IT equipment and computer programmes/software.	E	* app. form * interview
10	Experience of previous partnership development and joint working with other agencies and organisations.	D	* app. form * interview
11	Committed to working with self-advocates and CPF members as colleagues to develop ideas and plans.	D	* app. form * interview
12	Open minded and willing to learn from other people, including self-advocates.	E	* app. form * interview
13	Prepared to listen to people and spend time to understand how to meet their needs.	E	* app. form * present
14	Qualified in signing (eg. Makaton) and/or other forms of communication.	D	* app. form * interview
15	Experience of developing and delivering training courses.	D	* app. form
16	Management and/or Supervisory qualification.	D	* app. form
17	Car driver with access to a car.	E	* app. form
18	Availability to work flexible hours.	E	* app. form
19	Able to organise and run local forums.	E	* app. form